



Visual Art at the heart of Shropshire, Telford and Wrekin

## **Visual Art Network – Safety and Well-being Policy**

Visual Art Network (VAN) Management are committed to ensuring the safety and well-being of volunteers and partner organisations working in, and members of the public visiting, our gallery. We comply with the requirements of the Health and Safety at Work Act 1974 and other relevant UK legislation.

In order to fulfil this commitment VAN will:

- Be vigilant in identifying and recording, in a Risk Register, hazards and associated risks in the gallery and putting measures in place to control those risks.
- Ensure emergency arrangements for the management of fire and first aid are put into place, maintained and communicated to volunteers.
- Provide and maintain safe and healthy working conditions, equipment and systems of work for all volunteers and others working in the gallery.
- Consult and communicate with volunteers on Safety and Well-being matters, encouraging their participation and commitment.
- Provide and maintain health and safety information, instruction, training and supervision.
- Manage, investigate and learn from work-related injuries, near misses and incidents.

We recognise that safety and well-being are everyone's responsibility and so we encourage volunteers working in the gallery to familiarise themselves with the safety information in the Volunteer's Handbook and Risk Register, copies of which are held on the VAN website and in the Darwin Centre Gallery and to comply with the relevant policies, processes and procedures.

Last review date: February 2023

Next review date: February 2024

Registered Charity 1087383