



Visual Art at the heart of Shropshire, Telford, and Wrekin

Minutes of the VAN Meeting held 3pm 2nd October 2024 at 30 Sutton Grove

Present: (PL) Phil Langstaff, (JG) Julie Goldthorpe, (JW), (RL) Reg Lewis

Item#	Item	Action	By
1.	Apologies:	JaG PS JW	
2.	Declaration of interests:	n/a	All
3.	Minutes of the meeting held (enter date)	Signed as correct by the Chair	PL
4.	Matters arising from the minutes: <ul style="list-style-type: none"> • Painting of small wall + sign – carried forward • Wooden slats to be removed 	<ul style="list-style-type: none"> • JG • RL to find help 	JG RL
5.	Treasurers Report:	<ul style="list-style-type: none"> • Report at Annex A 	
6.	2025 Exhibition Schedule <ul style="list-style-type: none"> • All ok, Juxtaposition needing clarification. 	<ul style="list-style-type: none"> • Jasmine to be informed 	PL
7.	Update on VAN 25 th Anniversary Celebrations <ul style="list-style-type: none"> • Conover Christmas Fair • Drop-in days at the gallery • Battlefield 1403 Taster Evening 	<ul style="list-style-type: none"> • Booked, JG organising, • Carried forward • Booked, JG Organising 	JG JaG JG
8.	Website Building Workshop offer from member Jonathan Thaw (JT) <ul style="list-style-type: none"> • Where to have it was discussed and a couple of venues suggested eg Library and church hall. • A fee of £5 per head suggested for attendees • VAN to subsidise overall fee to JT • Possible date November 	<ul style="list-style-type: none"> • PL to liaise • Look into venues 	PL
9.	AGM Final Planning <ul style="list-style-type: none"> • Food 	<ul style="list-style-type: none"> • To organise 	JG
10.	Any Other Urgent Business <ul style="list-style-type: none"> • JaG possible new Treasurer • Molly Milner outside VAN possible Secretary • Colouring Competition for Schools £500 prize • Christmas Social 11 December in gallery demonstrations and talks by members proposed • Spinning Card Racks discussed • Christmas window • Where to put vouchers on sales sheet – no further action required • Sale January 	<ul style="list-style-type: none"> • PL to speak to her • PL to speak to her again • To discuss at AGM • Food + Drinks, • PL to speak to some members • To order 2 sizes (1) 6 x 4 & (1) 7 x 5 • Gisela to do • Email members 	PL PL JG JG PL JG PL JG
11.	Date of next meeting: <ul style="list-style-type: none"> • Wednesday 20th November 2pm 		

Annex A: Treasurer's Report for Trustees Meeting

VAN Treasurer's Report – August / September 2024

Current Financial Position as of 30 September 2024

	2024	2023	Variance
Total Sales to date	£10,814.26	£11,764.52	-£950.26
Total Footfall to date	6994	6286	+708
August Sales	£1,388.00	£1,553.75	-£165.75
August Footfall	936	828	-108
Number of items sold	135	112	+23
Sales transactions	86	76	+10
Customers per sale	10.88	10.89	
Average basket value	£16.14	£20.44	-£4.30
September Sales	£1,190.95	£935.79	+£255.16
September Footfall	759	618	+141
Number of items sold	113	84	+29
Sales transactions	67	54	
Customers per sale	11.33	11.44	
Average basket value	£17.78	£17.33	+£0.45
Bank			
Current Account	£2,700.64		
Reserve Account	£14,542.04		
PayPal	£200		
Total	£17,442.68		