



Visual Art at the heart of Shropshire, Telford, and Wrekin

Minutes of the VAN Meeting held 2pm 16th January 2025 at 30 Sutton Grove

Present: (PL) Phil Langstaff, (JG) Julie Goldthorpe, (DT) Dave Thompson, (RL) Reg Lewis, (AW) Alison Wragg
(JaG) Janice Gill

Item#	Item	Action	By
1.	Apologies:	Pat Simon	
2.	Jana Ward has stepped down from being a Trustee Co-opting Dave Thompson and Alison Wragg onto the Management Committee	All in favour of DT & AW being co-opted	
3.	Declaration of interests:	All signed	All
4.	Introductions		
5.	Minutes of the meeting held 20 th November 2024	Signed as correct by the Chair	PL
6.	Matters arising from the minutes: <ul style="list-style-type: none"> • Drop in date • Web building workshops • Schools colouring competition • Enamelling workshop – booked for 12/3/25 at EBW, room for 6-10 members, £25 per member VAN to pay for higher of the hall. • Sale • Condoover Sale • Battlefield 1403 sale • Labels being printed • Working groups • Drink vouchers now being used 	<ul style="list-style-type: none"> • JaG to look at again • PL liaising with Jonathan Thaw re date • Waiting to hear back from Gisela and Colin • JG to email Members • PL to do a report • Great success • Only sold one item not going to do again • Owen looking at it but more difficult than first thought PL liaising • PL has emailed members looking for help 	<p>JaG PL JG JG PL PL PL</p>
7.	Treasurers Report and financial review 2024 <ul style="list-style-type: none"> • Query on average basket in December 24 • Up on last year • Set a minimum figure for the reserve account eg £10,000 	<ul style="list-style-type: none"> • Report at Annex A • JaG to look at again 	JaG
8.	Review of Trustees roles and task allocation <ul style="list-style-type: none"> • Phil - Chair • Alison - Secretary • Janice - Treasurer • Julie – Membership Secretary, Events Organiser • Reg – Gallery Manager • Dave – Rota, Deputy Chair 	<ul style="list-style-type: none"> • Phil asked Dave to shadow him as Chair he's happy to do this but not take it on completely 	

	<ul style="list-style-type: none"> Pat - Newsletter 		
9.	<p>Proposal to promote VAN through My Shrewsbury magazine</p> <ul style="list-style-type: none"> Cost £800 to promote an article for each exhibition 	<ul style="list-style-type: none"> Voted in favour but RL abstained 	
10.	<p>Requests</p> <ul style="list-style-type: none"> Carola Fielden – request for gallery space for Paul Tims – one of her students with mental health problems. Trixi Hill – request to set up members WhatsApp group 	<ul style="list-style-type: none"> PL to email but would like to see his work, he could have a board for a period of 2 months, Carola will need to become a member. 20% no Artist Board fee of £15 Concern over it being in the VAN name. Trixie to be told we can't stop her from setting up a WhatsApp group but it's not to use VAN in the name. 	<p>PL</p> <p>PL</p>
11.	<p>Any Other Urgent Business</p> <ul style="list-style-type: none"> Made in Shropshire - Ask for a stand in April/May and or August It was discussed a number of procedures needed improving on in the gallery Volunteers needed for the end of sale changeover Members are paying pro-rata for renewals but should be paying £18 with new members being charged pro-rata It was suggested by Julie that we should consider putting up the Members Fee for 2026 Artist Board Waiting List people sitting on the list for a year and not taking up when asked, suggested they should be asked twice if the offer is not taken up they should be removed from list. Headway Shropshire, Mental health charity, Quiz night can we donate a prize It was agreed a 20% discount for those on the exempt volunteer list. Shelving 3D store – needs building 	<ul style="list-style-type: none"> PL to email PL to email members JG to email members JG to email Tim to get him to change it We will look at later in the year JG to email members All agreed to donate a £20 voucher and will put in a team Agreed with this JG to email those involved PL to try and organise working party 	<p>PL</p> <p>PL</p> <p>JG</p> <p>JG</p> <p>JG</p> <p>JG</p> <p>PL</p> <p>JG</p> <p>PL</p>
12.	<p>Date of next meeting:</p> <ul style="list-style-type: none"> 13th February 2025 		

Annex A: Treasurer's Report for Trustees Meeting

(copy details from email and paste here)